

Message to Applicant:

The Washington Association for Career and Technical Education exists to support educators, administrators, counselors, students and businesses in their efforts to advance CTE throughout secondary, post-secondary and adult levels.

We strive to provide opportunities for leadership, skillset and networking growth through state and national events, conferences, and professional development.

WA-ACTE is committed to supporting our members and CTE in all their goals for success. At the same time, we recognize the essential role members, committees, volunteers and the Executive Board plays in the success of our association. The efforts, expertise and leadership of this team of people provide a strong foundation that leads to the association's continued growth and development.

WA-ACTE is pleased to offer the opportunity for you to become more involved in your professional association. The Board of Directors voted to institute a new WA-ACTE Fellowship Program. This program provides members a unique insight into the workings of ACTE, Region V, WA-ACTE, and all our affiliate organizations. Those selected to become a Fellow will attend a variety of conferences and professional development events designed to increase their understanding of the policymaking processes associated with career and technical education at the local, state, and national levels. Through this specialized training program, candidates develop the leadership skills to become effective members and advocates of CTE at all levels. Our hope is that with this training, Fellows will advance into positions of leadership within WA-ACTE, Region V and ACTE.

The Fellowship Program selection process consists of a selection committee composed of current WA-ACTE Officers and Fellows which will identify the new Fellows. The most important criteria will be the candidate's Letter of Interest, their Statement of Issues, and their ability to provide the documentation of support from their local administration. Once the selection process is complete, new members will begin their training with an in-service session for the purpose of preparing them for the activities they will participate in as Fellows. This initial in-service will be offered during our annual WA-ACTE Fall Conference.

Fellowship Criteria

Fellowships are limited to current WA-ACTE Members who have at least one year of work directly related to Career and Technical Education. A Fellowship requires a two-year commitment from the applicant and their support institution through the Director and Principal..

Applicants must submit a complete Online Fellowship Application containing **all** of the following documents by the designated due date in order to be considered for the Fellowship Program.

The Online Fellowship Application consists of the following:

Note: All letters, resumes and forms will be e-mailed to Nora Zollweg (nora.zollweg@westsoundtech.org) during the application process.

- A detailed resume
- A letter of support from your Principal
- A letter of support from your CTE Director
- Authorization Form with signatures

If you have any further questions about the Fellowship program or the application process, please send an e-mail to nora.zollweg@westsoundtech.org.

Program Goals

The main goal of the Fellowship Program is to assist you in developing your teamwork, leadership, and advocacy skills while also demonstrating how to most effectively apply those skills to benefit CTE through WA-ACTE, affiliate associations and legislative channels. You will also be able to take these skills back to your school district to affect positive changes in your CTE programs and your own professional career.

Goals and skills the Fellowship Program will assist you to:

- Create a professional network at local, state-wide, and national levels.
- Develop strong teamwork, leadership, and advocacy skills.
- Demonstrate and explore ways to further your involvement in policy making in CTE at local, state, and national levels.
- Learn and develop methods in creating and facilitating CTE courses and sessions for further professional development.
- Learn how professional organizations, such as WA-ACTE, Region V, ACTE and your affiliate association can help advance CTE in your school district.
- Learn ways to connect with industry leaders and form partnerships involving CTE related programs and courses.
- Communicate and brainstorm with your Fellows' class in developing service learning and action research projects.
- Develop a knowledge base of CTE legislation and CTE program related statistics to share with your school district, legislators, and stakeholders.

WA-ACTE is committed to the Fellowship Program. We encourage you to apply for the Fellowship Program so that we can assist you in creating and reaching both your goals for CTE and for your own professional career. We also encourage you to share this program with other CTE professionals in your district and affiliate associations. Become a Fellow and let our continued success become your success.

Fellows' Responsibilities

The Fellowship Program is a two-year commitment and as a Fellow you will be responsible for meeting the following requirements:

- Attend and observe a minimum of three WA-ACTE board meetings per year (virtual).
- Attend each of the following CTE related conferences each year during your time as a Fellow. These conferences include the:
 - WA-ACTE Summer Conference (in state)
 - WA-ACTE Fall Conference (in state)
- We highly encourage you to attend these events at least once over your two-year term as a Fellow (**not required**):
 - National Policy Seminar (out of state)
 - ACTE National Visions Conference (out of state)
 - ACTE Region V Conference (out of state)
- Attend monthly virtual check in sessions (**Required**).
- Develop and complete an online portfolio highlighting your fellowship experiences. (**Required**).
- Serve on a WA-ACTE committee.
- Pursue leadership positions within your affiliate association and WA-ACTE.
- Legislative Visit to Washington state capitol - Jesse or Tim to lead
- Project - **Auction? Book Study? Summer Conference Activity?**
- **Interview local representatives/senators?**

As you engage in the Fellowship experience you will have the assistance of your Fellows' class, a Fellow mentor and your Fellowship Program coordinator. All activities are designed to build, develop and showcase your teamwork, leadership and advocacy skills. We look forward to working with you over your two-year term and beyond.