



**WACTA FALL CONFERENCE**

October 8-9, 2018

The Davenport Grand Hotel, Spokane

Washington Association of Career and Technical Administrators

WACTA c/o WA-ACTE

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[taa@wa-acte.org](mailto:taa@wa-acte.org) | [www.waacta.org](http://www.waacta.org)

**1. Name and Contact Information**

Name (First and Last) \_\_\_\_\_ Certification # \_\_\_\_\_

Job Title \_\_\_\_\_

School District \_\_\_\_\_ School \_\_\_\_\_

Work Address \_\_\_\_\_ City/State/ZIP \_\_\_\_\_

Work Telephone \_\_\_\_\_ Cell \_\_\_\_\_

Work Email \_\_\_\_\_

Personal Email \_\_\_\_\_

**2. Fall Conference Registration Options and Rates**

*Email [taa@wa-acte.org](mailto:taa@wa-acte.org) if unsure of membership status.*

*(Registration includes Monday breakfast, lunch, and dinner; Tuesday breakfast; and 12 clock hours.)*

<b>WACTA: Washington Association of Career and Technical Administrators</b>	<b>Thru September 30</b>	<b>After September 30</b>
WACTA Member <i>(Must have expiration date of 6/30/19 or later)</i>	<input type="checkbox"/> \$300	<input type="checkbox"/> \$350
Nonmember or WACTA Renewal	<input type="checkbox"/> \$375	<input type="checkbox"/> \$425
ATP Cohort (Intern) WACTA Member <i>(Must have expiration date of 6/30/19 or later)</i>	<input type="checkbox"/> \$225	<input type="checkbox"/> \$275
ATP Cohort (Intern) Nonmember or WACTA Renewal	<input type="checkbox"/> \$275	<input type="checkbox"/> \$325
Add Washington ACTE Dues	<input type="checkbox"/> \$75	<input type="checkbox"/> \$75
Add National ACTE Dues	<input type="checkbox"/> \$80	<input type="checkbox"/> \$80

**3. Payment** *(To pay with a credit card please use [WACTA Online Registration](#).)*

RegOnline Service Fees: Registration Fee \$3.95/registrant | Payment Processing Fee 4.95%

50% paid by WACTA | 50% paid by Registrant | To avoid service fees, please use paper registration and pay by check or purchase order.

<input type="checkbox"/> Check (Payable to WA-ACTE)	<input type="checkbox"/> Purchase Order #
Registration	\$
Add Washington ACTE Dues	\$
Add National ACTE Dues	\$
<b>Total Balance Due</b>	<b>\$</b>

**Policy:** WACTA Fall Conference, The Davenport Grand Hotel, Spokane, October 8-9, 2018. Advance registration \$300 (WACTA members) or \$375 (nonmembers) through September 30, 2018. Late registration additional \$50 after September 30, 2018. Registration ends October 5, 2018. After October 5, 2018, please register onsite at The Davenport Grand Hotel, Spokane. Please fax purchase orders to 360-357-1491 or email to [taa@wa-acte.org](mailto:taa@wa-acte.org). When your registration is submitted you are registered for the conference, whether your registration is paid for or not and are subject to the cancellation policy. The registration and payment or purchase order must be received no later than October 5, 2018. A \$50 handling fee will be charged for checks returned for insufficient funds. Email [taa@wa-acte.org](mailto:taa@wa-acte.org) with any cancellations or substitutions by October 5, 2018. Substitutions: Substitutions will not be accepted unless received in writing from the original registrant by October 5, 2018. Registrants unable to attend may send a substitute. A letter from the original registrant authorizing the substitution must be emailed to [taa@wa-acte.org](mailto:taa@wa-acte.org) or faxed to 360-357-1491 by October 5, 2018. Cancellations: A \$50 cancellation fee (per person) will be charged for all refunds requested in writing by October 5, 2018. Request for refunds must be submitted in writing to [taa@wa-acte.org](mailto:taa@wa-acte.org) or faxed to 360-357-1491. No refunds will be issued after October 5, 2018. Purchase orders will be billed a \$50 cancellation fee per registrant. No-shows will be charged the full amount. All requests must be made in writing. Any refunds will be issued by check. Refunds for online registrations paid by credit card will be issued by check. Membership dues are nonrefundable. Service fees are nonrefundable.