



EXECUTIVE BOARD MEETING AGENDA

Saturday, September 28, 2019 • 10:00 AM – 4:00 PM

Rainier Room • Red Lion Hotel Seattle Airport

(Anticipated Action: I = Info; D = Discussion; A = Action)

- 10:00 AM A. Call-to-Order & Roll Call
B. Agenda Changes (I/A)
C. Calendar Update (I/A)
D. Consent Agenda (I/A)
1. Approval of August Executive Board Meeting Minutes
2. Financial Statements (August)
3. Executive Committee Reports
4. Section Reports (Written)
5. Correspondence
E. State of the Section Reports
F. New Business (I/A)
1. WOVE – (Approve Executive Director to work with WOVE & lobby on the association’s behalf.)
2. Affiliation Discussion Continues Kevin Plambeck, Past Officer
3. 2020 Strategic Plan Lew Keliher, President
F. Reports of Agencies / Organizations (15 minutes each) (I/D)
1. OSPI Update – Samantha Sanders
2. WTECB Update – Eric Wolf
3. CTSO Update – Lori Hairston
G. Board Learning (I/D/A)
1. On Boarding of New Members – Leadership Handbook Tim Knue, Executive Director
2. “Dare to Lead” – (book study for clock hours) Shani Watkins & Tim Knue
12:30 PM LUNCHEON – Olympic Room
1:15 PM H. Committee Information (I/D/A)
1. Legislative Lew Keliher, Legislative Chair
a. 2020 Legislative Focus – presentation, review, and feedback
2. Professional Development Shani Watkins, Professional Development Chair
a. Fall Conference Update – November 7-8, 2019 – Great Wolf Lodge
b. Committee Processes & Timelines Required for Summer Conference 2020
1. “2020 WA-ACTE Summer Conference”
3. FAME Committee
a. Membership Doug Merrill, Membership Chair
b. Awards Vern Chandler, Awards Chair
I. For the Good of the Order
4:00 PM J. Adjournment

October 2019

WA-ACTE Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																										
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November 2019

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February 2020

WA-ACTE Calendar

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<i>16</i>	<i>17</i> Presidents' Day	<i>18</i>	<i>19</i>	<i>20</i>	<i>21</i>	<i>22</i>																																																																																																		
<i>23</i>	<i>24</i> WACTA Spring Conference, Vancouver Hilton Hotel	<i>25</i> WACTA Spring Conference, Vancouver Hilton Hotel	<i>26</i> Ash Wednesday	<i>27</i>	<i>28</i>	<i>29</i>																																																																																																		

March 2020

WA-ACTE Calendar

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<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i> WITEA Spring Conference, Wenatchee	<i>13</i> WITEA Spring Conference, Wenatchee	<i>14</i> WITEA Spring Conference, Wenatchee																																																																																																	
<i>15</i>	<i>16</i>	<i>17</i> St. Patrick's Day	<i>18</i>	<i>19</i>	<i>20</i> WA-CCER Spring Training, Sno-Isle Skills Center	<i>21</i> WA-CCER Spring Training, Sno-Isle Skills Center																																																																																																	
<i>22</i>	<i>23</i>	<i>24</i>	<i>25</i>	<i>26</i> WA-ACTE Executive Board GoToMeeting 3-4 p.m.	<i>27</i>	<i>28</i>																																																																																																	
<i>29</i>	<i>30</i> ACTE National Policy Seminar, Arlington VA	<i>31</i> ACTE National Policy Seminar, Arlington VA	<table border="1"> <thead> <tr> <th colspan="7">Feb 2020</th> <th colspan="7">Apr 2020</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td>1</td> <td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td> </tr> </tbody> </table>				Feb 2020							Apr 2020							S	M	T	W	T	F	S	S	M	T	W	T	F	S							1			1	2	3	4	2	3	4	5	6	7	8	5	6	7	8	9	10	11	9	10	11	12	13	14	15	12	13	14	15	16	17	18	16	17	18	19	20	21	22	19	20	21	22	23	24	25	23	24	25	26	27	28	29	26	27	28	29	30		
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April 2020

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May 2020

WA-ACTE Calendar

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<i>10</i> Mother's Day	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>	<i>15</i>	<i>16</i> <div style="border: 1px solid black; background-color: yellow; padding: 2px; text-align: center; font-size: x-small;"> WA-ACTE Executive Board Meeting, SeaTac Red Lion </div>																																																																																				
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<i>24</i>	<i>25</i> Memorial Day	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i>	<i>30</i>																																																																																				
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June 2020

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WA-ACTE Calendar

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August 2020

WA-ACTE Calendar

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September 2020

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EXECUTIVE BOARD
Meeting Minutes
August 3, 2019

Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 9:12 a.m. on August 3, 2019, by President Shani Watkins. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

President Shani Watkins
Past President Kevin Plambeck
President Elect Lew Keliher

Executive Board Representatives

Administration Wes Allen
Business Education Matt Monnastes
Career Counseling & Employment Readiness Nora Zollweg
Family and Consumer Sciences Trudy Swain
Marketing Education Brenda Grabski
Industrial Technology Education Marcus Sullivan for Doug Merrill
Skilled and Technical Sciences Chris Names
Health Sciences Pam Reichel
Awards Chair (Ex Officio) Vern Chandler

Executive Board Absent:

Agricultural Education Annette Weeks

Staff Present:

Executive Director Tim Knue
Executive Assistant Tess Alviso
Executive Assistant Franciene Chrisman

Guests Present:

FACSE Dottie Record
OSPI Becky Wallace
OSPI Samantha Sanders
SBE Linda Drake
WA-ACTE Gene Wachtel

Agenda Changes:

- Added H. 3. SBE – Linda Drake

Calendar Update:

- Send updates to taa@wa-acte.org

President Elect Nomination / Election Procedure:

- Have not had more than one candidate requiring an election in 18 years.
- A Bylaws and Policies & Procedures change may be considered regarding candidates and elections.
- Doug Merrill will be approved as President Elect by acclamation at Delegate Assembly.
- Trudy moved that the WA-ACTE Executive Board accept Doug Merrill as the President Elect candidate and make a formal recommendation to the Delegate Assembly. The motion was seconded by Wes and carried.

Consent Agenda:

- Chris moved that the consent agenda be approved by the WA-ACTE Executive Board as presented. The motion was seconded by Kevin and carried.
 - Approval of May 18, 2019, Executive Board Meeting Minutes
 - Financial Statements – June/Year-End
 - Executive Committee Reports
 - Correspondence
 - Section Reports (written)

Board Information & Learning:

- **Executive Board Meeting**
 - September 28 at the Red Lion Seattle Airport, 10 a.m. – 4 p.m.
 - Rolls and responsibilities
 - May bring additional people at section's expense
- **Fall Conference**
 - November 7-8 at Great Wolf Lodge
 - Shani challenged each section to provide a session

Delegate Assembly:

- **Strategic Plan Review and Draft for 2019-2020**
 - Shani summarized the review and will present at Delegate Assembly
 - Lew discussed his draft and will present at Delegate Assembly
 - Send any suggestions to Lew
- **Resolutions, Constitution, and Bylaws**
 - No changes
 - Last year continuing resolutions rolled into Strategic Plan

Reports of Agencies / Organizations:

- **OSPI – Becky Wallace / Samantha Sanders**
 - Handout: OSPI Update
 - Staffing Updates
 - Katie Vinent – new to team
 - Andrew Clancy – leaving
 - Lance back to Business & Marketing
 - Handout: Course Equivalency Frameworks Request Form
- **SBE – Linda Drake / Legislative**
 - Promoting career and college readiness through modified high school graduation requirements.
 - Handout: E2SHB 1599 Information for Districts
 - CTE listed as dual credit course
 - Meet standards on the ASVAB
 - Discussion on course sequence credits
 - Pathways discussion
 - Continue discussing at September Board meeting

Committee Work:

- **Professional Development**
 - Kevin and Franciene discussed details for Summer Conference
- **Membership/Awards**
 - Awards will be given out at Tuesday's breakfast
 - Teacher of the Year
 - Career Guidance Award
 - Community Service Award
 - 100% membership awards

Adjournment: The meeting was adjourned at 12:08 p.m.

Future Meetings:

- September 28, 2019, 10 a.m. – 4 p.m., Red Lion Hotel Seattle Airport

Washington Association for Career & Technical Education Profit & Loss Budget Performance

	Aug '19	Jul '19 - Jun '20	YTD Budget	%
Ordinary Income/Expense				
Income				
Fall Conference	\$ -	\$ -	\$ 75,000.00	0%
Foundation Scholarships	\$ -	\$ -	\$ 2,600.00	0%
Grants	\$ -	\$ -	\$ 12,000.00	
Other Revenue Sources	\$ 156.35	\$ (253.41)	\$ 8,000.00	
Related Conferences				
WACTA Conference Revenue	\$ -	\$ -		*****
Total Related Conferences	\$ -	\$ -		
Summer Conference	\$ 39,270.00	\$ 92,405.00	\$ 340,000.00	27%
WA-ACTE Dues	\$ 8,015.00	\$ 18,145.00	\$ 120,000.00	15%
WOVE-Government Relations	\$ -	\$ -	\$ 6,000.00	0%
Total Income	\$ 47,441.35	\$ 110,296.59	\$ 563,600.00	20%
Expense				
Association Activities				
Advocacy	\$ 4,000.00	\$ 6,000.00	\$ 24,000.00	25%
Coalition Memberships	\$ -	\$ -	\$ 2,000.00	0%
Committee Assignment	\$ -	\$ -	\$ -	
Government Relations	\$ -	\$ -	\$ 3,000.00	0%
Related Conferences				
Fall/Nov. Conference Expenses	\$ -	\$ -	\$ 30,000.00	0%
WACTA Conferences	\$ -	\$ 21,511.57	\$ -	
Summer Conference Expenses	\$ 34,594.54	\$ 36,736.05	\$ 150,000.00	24%
Total Association Activities	\$ 38,594.54	\$ 64,247.62	\$ 209,000.00	31%
Cash Reserves	\$ -	\$ -	\$ -	
Contracted Services	\$ 400.60	\$ 800.60	\$ 5,800.00	14%
Educational Scholarships/Awards	\$ -	\$ -	\$ 2,600.00	0%
Leadership	\$ 3,732.10	\$ 4,309.72	\$ 33,000.00	13%
Office Expense	\$ 1,883.50	\$ 6,176.45	\$ 47,500.00	13%
Office Staff				
Contracted Office Help	\$ -	\$ -	\$ -	
Payroll Taxes	\$ 1,476.82	\$ 3,533.90	\$ 20,600.00	17%
Professional Fees	\$ -	\$ -	\$ 1,500.00	0%
Salaries	\$ 19,304.85	\$ 38,609.70	\$ 233,087.00	17%
Staff Development	\$ -	\$ -	\$ 300.00	0%
Travel - Executive Director	\$ 984.99	\$ 2,268.28	\$ 10,000.00	23%
Total Office Staff	\$ 21,766.66	\$ 44,411.88	\$ 265,487.00	17%
Payroll Expenses	\$ -	\$ -		
Total Expense	\$ 66,377.40	\$ 119,946.27	\$ 563,387.00	21%
Net Ordinary Income	\$ (18,936.05)	\$ (9,649.68)	\$ 213.00	
Other Income/Expense				
Other Expense	\$ -	\$ -	\$ -	
Net Other Income	\$ -	\$ -	\$ -	
Net Income	\$ (18,936.05)	\$ (9,649.68)	\$ 213.00	

Washington Association for Career & Technical Education
Summary Balance Sheet
As of August 31, 2019

09/20/19

Accrual Basis

	<u>Aug 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	422,461.96
Other Current Assets	<u>3,550.86</u>
Total Current Assets	426,012.82
Fixed Assets	<u>401,496.00</u>
TOTAL ASSETS	<u>827,508.82</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	(275.00)
Other Current Liabilities	<u>(10,038.32)</u>
Total Current Liabilities	(10,313.32)
Long Term Liabilities	<u>154,756.81</u>
Total Liabilities	144,443.49
Equity	<u>683,065.33</u>
TOTAL LIABILITIES & EQUITY	<u>827,508.82</u>

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-ACTE President

Submitted By: Lew Keliher

Date Submitted: 9/16/2019

1. General thoughts

Welcome to your best year in education. As we start into a great 2019-20 I am excited to be starting this year with both seasoned and new WA-ACTE board member all of which will I know, make us a better organization. Your executive board met in August to set a framework for the year and will sharing their thoughts at our September 28th board meeting/in-service. Please come with all your thoughts and questions so we can make this a productive day for us all.

2. Strategic Plan Activities:

I am looking forward to building a strategic plan that will encompass all the needs of our sub-sections as well as look to the future of WA-ACTE and our states vision for CTE. We will be reviewing and adjusting our existing plan during our next meeting.

3. Matters of Interest:

I would like to move forward with a succession plan for WA-ACTE so that the positive things our sections and board have done for Washington will carry on after we have long departed. From the board not life, I didn't want to sound morbid.

4. Executive Committee Activities:

The WA-ACTE executive board has been meeting to assure we have conferences and trainings being set for the 2019-20 school year that will keep our members at the top of their game. Our focus is to make sure we are setting our students on their best path and to do that our teachers need to know they are properly supported. We can do that by being attentive to our members and section's needs and by looking nationally for best practices. I hope you are ready to jump on board and get things going.
Welcome to WA-ACTE 2020.

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-ACTE PAST PRESIDENT

Submitted By: Shani Watkins

Date Submitted: September 18, 2019

1. General Thoughts:

I am really excited about the 2019-2020 year; it's going to be GREAT! So far, it feels like we are all moving in a positive direction and there is so much positive news about career and technical education out there right now.

2. Strategic Plan Activities:

August: Met with the officer team to review the calendar, goals, and start developing an outline for the strategic plan

3. Matters of Interest:

I believe that 1599 is of big interest to everyone right now. The equivalency work is important and ensuring that teachers are prepared.

4. Executive Committee Activities:

Attended summer conference
Participated in the Officer Day strategic planning meeting
Participated briefly in first officer go-to-meeting

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-ACTE President Elect

Submitted By: Doug Merrill

Date Submitted: September 18

1. General Thoughts:

I'm Looking forward to the three-year term in leadership with WA-ACTE

2. Strategic Plan Activities:

Working to support President Lew Keliher's Strategic plan.

3. Matters of Interest:

Hearing what the sub-sections needs are.
Increasing attendance and quality of Conferences.

4. Executive Committee Activities:

One meeting with Exec board so I'm just getting my feet wet. FAME responsibilities will begin this fall, working with sub-section

Executive Director's Report

Submitted By: Tim Knue

Date Submitted: September 2019

1. Activities Since the Last Report: (July 2019)

- a. August 2019
 - i. WA-ACTE Summer Conference 8/1 – 8/8 – Spokane
 - ii. '19-'20 Officer team retreat – Olympia
 - iii. Conf Call with Michael Connet – ACTE; discussing use of “CTE Learns” platform
 - iv. Work-integrated Learning Advisory Committee Meeting #6 – Olympia
 - v. ACTE State Leaders webinar
 - vi. State Board of Education feedback webinar on new graduation rules and high school and beyond plan.
 - vii. Some down time after conference....
- b. September 2019
 - i. Interim check-in with Dave Mastin, OSPI – Olympia
 - ii. League of Education Voters (LEV) webinar on Equity and Rigor in Dual Credit and CTE programs. Hosted by LEV, presented by West Valley School District, Yakima
 - iii. Met with Jesse Taylor on interim work – Olympia
 - iv. Met with Jesse Taylor and Wes Allen on opening session at the WACTA Fall Conference – GoToMeeting
 - v. Attended the State Board of Education board meeting concerning adoption of their proposed draft proposed language to implement E2SHB 1599, gave testimony. – Yakima
 - vi. (Jesse attended the House Education Committee meeting during House Committee Days – Olympia)
 - vii. First Officer Team GoToMeeting
 - viii. Conference call with Rep Paul, Rep Steele and Wes Allen to prepare for opening session at the WACTA Fall Conference
 - ix. First Official Legislative Committee GoToMeeting
 - x. Met with SBCTC Dual Credit data person to seek participation numbers for CTE Dual Credit
 - xi. Attended Mastery-Based Workgroup meeting – Olympia
 - xii. Officer GoToMeeting
 - xiii. WA-ACTE Executive Board Meeting – SeaTac

REPORT TO THE WA-ACTE EXECUTIVE BOARD

Section

Submitted By: Matthew Monnastes

Date Submitted: September 11, 2019

- 1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):**
 - WBEA 2021 Committee has been formed and is well under way.

- 2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):**
 - Merger of WAME and WSBEA- What do both organizations look like now?
 - i. Business and Marketing boards are offering and doing essentially the same thing.
 1. Concerns:
 1. What would FBLA support look like?
 2. What would the support to DECA look like?
 3. How to fund the organizations?
 4. How would we handle the CD - Long term?
 5. Concerns: How would positions look? FBLA / DECA positions.
 - Affiliation with WA-ACTE
 - i. This conversation is happening, but we don't know what this will look like in the future is we merge with WAME.

- 3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):**

- 4. Other Comments/Suggestions:**
 - N/A

- 5. Upcoming Meetings or Conferences:**

October 2019 – BAM Conference
February 2020 – GoTo Meeting
May 2020 – GoTo Meeting

WSBEA Conferences

2019 Fall Conference – Wenatchee Red Lion

2020 Fall Conference – Cancelled in lieu of WBEA Conference

2021 Fall Conference – TBD

WBEA Conferences

2020 February – California

2021 February – Washington

2022 February – California

NBEA Conferences

2020 April 7-11 – Boston, MA

2021 March 30-April 3 – New Orleans, LA

2022 April 12-16 – Chicago, IL

Items Requested to Be Placed on Board Agenda for Discussion

(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)



STATE OF THE SECTION REPORT

Please complete this form by September 11, 2019,
and submit electronically to Tess Alviso at: taa@wa-acte.org

Submissions will be presented at the September 28, 2019, Executive Board Meeting.

Please share with others the successes you have had in your section!

Section: WACTA
Date: Sept. 2019

Leadership for 2019-2020

WA-ACTE Board Representative: Ross Short
President: Ross Short
Past President: Wes Allen
President Elect: TBD
Secretary: Ray Cone
Treasurer: Kim Berhow

Please provide a brief narrative describing current activities and strategies in the following categories:

Member Recruitment and Retention

We are currently registering for our fall conference, which is a driver for registration. In addition to this, our area groups are reaching out to new directors in their region.

Advocacy

We are in the process of developing our strategic plan to include goals in the area of advocacy for programs.

Issues

(Including legislative, leadership, partnerships, business and industry, and postsecondary)

We are currently developing our Strategic Plan for the year and will have more to add for this section at the next meeting.

Marketing

To assist in marketing CTE, we will be hosting a training for school counselors in conjunction with our Fall Conference. The training by Advance CTE will focus on the benefits of high quality CTE Programs. Along with this, our Marketing committee is working on a marketing plan for our organization to promote CTE.

New and Innovative Ideas

We are in the process of finalizing plans for our Fall Conference. This is a joint conference with WA-CCER and will focus on the implantation of 1599, pathways, and the character development of our students. The conference will be held on October 14-15 in Wenatchee. In addition to the Ed-Camp Style conference we will be hosting a training from Advance CTE for school Counselors to become advocates for CTE.



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Section: WSBEA
Date: 9/13/19

Leadership for 2019-2020

WA-ACTE Board Representative: Matthew Monnastes
President: Ariel Dykstra
Past President: Keith Hannah
President Elect: Peter Rustemeyer
Secretary: Jeff Dowd
Treasurer: Roger Beck

Please provide a brief narrative describing current activities and strategies in the following categories:

Member Recruitment and Retention

BAM Conference, WA-ACTE Conference. New FBLA Advisers. WSBEA is retaining current membership numbers and is currently coming up with a strategy to recruit new members.
--

Advocacy

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Issues

(Including legislative, leadership, partnerships, business and industry, and postsecondary)

Professional Development is experiencing a decline in attendance; most who respond to why they are not able/willing to attend state that district leave is not being granted either due to financial constraints or due to district-initiated PD offerings.

Marketing

The Communications Director for WSBEA resigned due to an expanding family. Ariel Dykstra is currently acting as the Communications Director until a new person can be elected at the BAM conference.

Bi-weekly emails are being distributed to the membership list that promotes the BAM conference as well as the open board positions.

New and Innovative Ideas

WAME and WSBEA board mergers.

Business and Marketing Education are no longer viewed as separate certificates and many districts share advisory boards. WAME and WSBEA have engaged in conversations and our proceeding to merge these boards over the next 3 years.

This is not been voted on by our members and there is no official proposal in place.



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Please share with others the successes you have had in your section!

Section: Family and Consumer Sciences
Date: August 21, 2019

Leadership for 2019-2020

WA-ACTE Board Representative: Dawn Boyden
President: Dawn Boyden and Andrea Ancich
Past President:
President Elect: Christina Sutter and Kaylene Kenney
Secretary: Shari Brink
Treasurer: Marcia Lalonde

Please provide a brief narrative describing current activities and strategies in the following categories:

Member Recruitment and Retention

Provide quality training opportunities at Summer and our Annual FCS Conference to attract people to join our organization. Membership committee contacts new teachers and unrenewed members to encourage updating membership. We are also striving to keep area teacher lists updated and to encourage all FCS teachers to attend our conferences, joining WA-FACSE and WA-ACTE in the process.

Advocacy

Worked with our webmasters/social media experts to update website information and inform members of events relevant to their professional needs. Our legislative co-chairs update members as issues arise.

Issues

(Including legislative, leadership, partnerships, business and industry, and postsecondary)

1. "Say Yes to FCS" Promotion continues to encourage young people to become a part of our profession. We held a signing ceremony at state and national FCCLA conferences. We will also be having Washington Teacher of the Year, Robert Hand, conclude our FCS Conference with a "Say Yes" talk to our attendees.
2. Legislative members attend GTM and work to promote our legislative agenda with lawmakers
3. We continue to work with the FCCLA advisory committee to assist as needed to support this valuable student organization. We also provide a full day of workshops related to having a successful FCCLA chapter at our state conference.
4. Members are educated about the updates to the Child Care Basics Curriculum, through workshops at summer and annual FCS conference.

Marketing

Website and social media continually updated. Send promotional emails about relevant issue to our membership.

New and Innovative Ideas

Held a 2-day Baking STE(A)M Workshop in conjunction with Summer WA-ACTE Conference. Attendees comments reflect that it was a success and they would like an update to this next summer.



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Section: WAME
Date: 9/3/19

Leadership for 2019-2020

WA-ACTE Board Representative: Shawn Perez
President: Shawn Perez
Past President: Brenda Grabski
President Elect: Sierra Larkin
Secretary: Renee Crow
Treasurer: Melelea Miller

Please provide a brief narrative describing current activities and strategies in the following categories:

Member Recruitment and Retention

Currently we are using social media, DECA, new teacher rosters and new advisers. We have a Business and Marketing Conference planned with new workshops. Our website is currently being modified to increase best practices to attract new members through shared class ideas.
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Advocacy

Through WAME and WSBEA we continue to work in raising funds for use by students involved in CTSO's.

Issues

(Including legislative, leadership, partnerships, business and industry, and postsecondary)

Through our conference we have increased our partnerships in business and industry. We have brought in multiple new businesses to speak to our teachers. We have a legislative rep who continuously updates our members through newsletters. Utilizing work through DECA, we have received sponsorship to help offset our WAME one-day.

Marketing

This year we are making a concerted effort to increase our social media presence. With our WA ACTE teacher of the year coming from WAME, we are looking forward to marketing her strong professional skills as a positive reflection of the program.

New and Innovative Ideas

Investigating into creating a quadrant reach out to visit with teachers who are not actively involved. Would split the state into 1/4's and hold a Friday night Pizza and Planning sessions.

STATE OF THE SECTION REPORT

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Please share with others the successes you have had in your section!

Section: WITEA
Date:08/22/2019

Leadership for 2019-2020

WA-ACTE Board Representative: Geoff Anderson
President: Geoff Anderson
Past President: Doug Merrill
President Elect: Nicole Hitchcock
Secretary: Wayne Ward
Treasurer: Ross Short

Please provide a brief narrative describing current activities and strategies in the following categories:

Member Recruitment and Retention

Our membership has remained strong over the past few years. We had an increase from 2017 to 2018 that has carried over to 2019. As of July we are down 15 members but with summer conference on Aug. I'm sure we are above our count in July.

There has been some talk about inviting upper elementary teachers to join us for our spring conference. With the requirement of STEM clock hours, PLTW launch programs, Kid wind competitions, VEX IQ competitions, and computer science being introduced at lower grade levels it makes sense to provide high quality training and space to collaborate. Nothing has been proposed or voted on yet. There is some concern with watering down the value for our own long term members as well as the question of including them as voting members or can they form a new organization. They are a lot of questions to answer before an invitation is announced or extended. I personally would like to see our organization include them in some capacity because their current students will be our future students and it just makes sense if we currently represent STEM in most of our high schools then we should be able to lead the charge with teaching and training lower level grades.

Continue to work with WASTS so conferences are able to share resources and encourage dual memberships. Use mailer/emails and website to help educate possible members to sign up for WITEA membership while registering for Conferences.

There is still a lot of work to do with recruiting and inviting new teachers in the profession to our spring conference. Getting the word out to CTE directors and veteran teachers that we need to be inviting new teachers to join use. We have the best professional development because we are so passionate about what we do and how we do it and are willing to share that knowledge with each other. Every conference I walk away energized with new ideas that I need to try and I want to continue that Legacy into the future. With that being said we are going to try doing a better job using social media and videos to help promote and recruit new members.

Advocacy

Advocacy for the American Cancer Society has been a focus for our CTSO's

WITEA has not had a specific public cause as an association.

Issues

(Including legislative, leadership, partnerships, business and industry, and postsecondary)

There are a few things that our organization is working on currently. We have identified that our website and current logo are out of date and are in need of a major overhaul and update. We hope to have them ready for the spring conference so we can unveil them in style.

We also have seen a drop in enrollment at CWU which is the only University on the west coast that offers Industrial Education. We meet a few times with the University Admin voicing our support and need for the program. It seemed to have bought us some time however there is a lot of work that still needs to be done with recruiting and getting the word out about the Tech Ed program at CWU.

We have also been without a Publications Officer Position for quite some time. We thought we had a person for the job but it has not worked out so we will be sending the word out again looking for the right person to join the board.

This is on the WITEA boards "radar" to become more active for the sake of our members.

-We have not had a member on the legislative committee for some time now.

Marketing

We think that some of the informational videos will help to promote and market our organization and conferences. Our aim is to try to better inform our members as well as provide them with the necessary tools to help inform other teachers as well. The new website and logo will also help with marketing social media.

We also need to look for new and innovative ways to market Tech Ed as a whole. This will help with marketing to potential Tech Ed students as well as non-traditional Tech Ed or STEM teachers. We know and have operated on the slogan for many years that “together we are better”. Better as teachers who support each other and better for our students who can and will achieve more than we'll ever imagine.

New and Innovative Ideas

This year at our spring conference we offered pre-conference sessions that lasted six hours. This was a great opportunity to provide our members with some intense training and hands on learning. We had over 60 participants and are looking to continue that again this year.

For the past two years, we have also paid for the top five presenters to attend and present at WA-ACTE summer conference. It is difficult to get our members to attend and present at summer conference and this has helped.

We would also like to add a surplus swap to our spring conference. This is a great way to share surplus low cost or donated items that we all have. Attendees can bring and swap items with each other and share some of the wealth so to speak.



STATE OF THE SECTION REPORT

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Please share with others the successes you have had in your section!

Section: HSCTE
Date: Sept. 12, 2019

Leadership for 2019-2020

WA-ACTE Board Representative: Pamela Reichel
President: Pamela Reichel
Past President: Terri Karkau
President Elect: Rain Wurdemann
Vice President: Courtney Peart
Secretary: Heather Brown
Treasurer: Franciene Chrisman

Please provide a brief narrative describing current activities and strategies in the following categories:

Member Recruitment and Retention

HSCTE was thrilled to receive the WA-ACTE Section Membership Award this year! Our leadership worked hard to inform our membership about HSCTE and hope to bring forth some additional professional development to our group. We presented the award to our members at the 2019 WA-ACTE Summer Conference business meeting and hope to continue the trend!

Advocacy

Continue our plan of reaching out to local and national health science supporters. The HSCTE board members will be traveling to St. Louis in November to attend the National Health Science Conference and look forward to learning about best practices in health science education. We also plan on networking with professionals in health science from across the nation to bring back professional development opportunities to our membership.

Issues

(Including legislative, leadership, partnerships, business and industry, and postsecondary)

Increase Professional Development opportunities for HSCTE membership to include the foundation standards for Health Science. Continue our partnerships with the Allied Health Center of Excellence, Area Health Education Center for Western Washington, and Eastern Washington Area Health Education Center.

Marketing

Continue with quarterly newsletter to HSCTE membership. Add other social media including Facebook and Instagram. Have a liaison to attend HOSA Board meetings.

New and Innovative Ideas

Keeping health science curriculum relevant for our membership, offer ongoing professional development to keep our teachers up to date with changes in the healthcare field.



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Please share with others the successes you have had in your section!

Section: WACCER
Date: 09/24/2019

Leadership for 2019-2020

WA-ACTE Board Representative: Nora Zollweg
President: Nora Zollweg
Past President: Terry Derrig
President Elect: Marie Miller
Secretary: Shelly O'Neill
Treasurer: Geri Prater

Please provide a brief narrative describing current activities and strategies in the following categories:

Member Recruitment and Retention

For the 19-20 school year, WACCER created a committee to focus directly on recruitment and retention. The committee chairs are Dave Perreira and Shelly Jellison. Activities include emailing members who drop off the role, updating the membership application, and adding value to WACCER membership by providing two relevant conferences each year, a newsletter and opportunities for learning in areas that apply directly to WACCER members.
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Advocacy

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Issues

(Including legislative, leadership, partnerships, business and industry, and postsecondary)

Marketing

Dave Perriers (Marketing instructor) is creating Facebook, Twitter, and Instagram accounts for WACCER. He is also creating a new marketing brochure to be available at meetings and training to highlight the benefits of joining WA-CCER and Washington ACTE.

New and Innovative Ideas

Renewed focus on Scholarship committee and Awards committee. New leadership is in place and duties have been clarified. One of the best ways to grow a section is to get the members involved.

WOVE Legislative Update for Career and Technical Education

WOVE...Representing the Career and Technical Education field through advocacy activities, which promotes the value of CTE and the policies that are needed to support CTE practitioners, advance the field, and improve student learning.

WOVE Legislative Update PO Box 315 Olympia WA 98507-0315	Tim Knue Tel: 360-786-9286 / Fax: 360-357-1491 tim@wa-acte.org / www.wa-acte.org
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Each session of the legislature is having a greater impact on Career and Technical Education. It is extremely important that Career and Technical Education administrators and educators stay informed on issues and bills affecting Career and Technical Education.

The WOVE Office will once again be offering a subscription via an informative and timely *Legislative Update*. The purpose is to keep you informed of the issues, bills, and committees impacting Career and Technical Education in the state of Washington and at the federal level.

As you are aware, the *Legislative Update* is your link to current news from Olympia of importance to Career and Technical Education. And the *Legislative Update* lets you know of appropriate actions that you can take to affect the outcome of pending legislation.

It is crucial that we all work together for a successful legislative session. We need you to be a part of the team, be informed, and ready to respond to issues in order to improve Career and Technical Education.

The costs of the *Legislative Update* will be used, in part, to pay for expenses that are involved in producing an update on a weekly basis and legislative support. Complete the form to subscribe to the *Legislative Update*.

Thanks for all your support. Career and Technical Education administrators and educators are crucial to our legislative efforts, and we want to keep you as well informed as possible on key matters that are so crucial to the future of Career and Technical Education.

The subscription will begin in January when the legislative session begins and will run through the end of session. The subscription price is \$300 for five section members (or \$60/each for more than five) and will only be sent via email.

Section _____

1. Name _____ Email _____

2. Name _____ Email _____

3. Name _____ Email _____

4. Name _____ Email _____

5. Name _____ Email _____

Payment may be by purchase order or check made payable to WOVE.

MAIL TO: WOVE, P O BOX 315, OLYMPIA WA 98507-0315 • FAX TO: 360-357-1491 • EMAIL TO taa@wa-acte.org



Strategic Plan 2019-2020

MISSION

“Washington ACTE’s mission is to support our members in providing high quality CTE opportunities for all students in Washington State.”

CORE PURPOSE

To provide leadership and services to our members as they prepare students for lifelong career success.

Quality Professional Development

Ongoing Activities

- Summer Professional Development Conference

- Fall CTE-STEM & Arts Conference

- Section Conferences

New goals and objectives:	Resources needed:	Status:
1. Continue growth of network of partners and sponsors for WA-ACTE professional development.	<ul style="list-style-type: none"> • Outreach to potential sponsors 	Ongoing
2. Continue the use of platforms and resources needed to deliver professional development over the web or hybrid methods.	<ul style="list-style-type: none"> • Project management, equipment and software 	Continuing to work with online providers to live stream and store webinar materials for members.
3. Look to sections to develop a curriculum warehouse of information for CTE teachers in Washington.	<ul style="list-style-type: none"> • Understanding of where such materials can be stored and under whose control. 	Low K. to continue research.



Strategic Plan 2019-2020

MISSION

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CORE PURPOSE

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Advocacy and Promotion

Ongoing Activities

- Working with state agencies
 - Liaison positions on board

- Working with stakeholder associations
 - Linking business/labor with sections

- Public relations programs

New goals and objectives:	Resources needed:	Status:
1. Develop strategies to lift our CTE message throughout the year(s)	<ul style="list-style-type: none"> • Training, board learning time and input, plan development and implementation support from sections 	Continue to work with WACTA and their marketing committee
2. Foster and expand relationships with our established partners.	<ul style="list-style-type: none"> • Board members willing to help serve/connect with partners to be our voice with them 	Exe. Director reaches out to partners and invites members to connect.
3. Expand our relationship with PESB around CTE and STEM issues	<ul style="list-style-type: none"> • Board learning on varied initiatives surrounding issue 	



Strategic Plan 2019-2020

MISSION

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CORE PURPOSE

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Advancement of Policy and Legislation

Ongoing Activities

- WOVE and PAC
- CTSO Civic Engagement Day

- Work on the hill
- Registered lobbyist

- OSPI, PESB, WTECB & SBCTC connections

New goals and objectives:	Resources needed:	Status:
1. Establish legislative focus of upcoming legislative session	<ul style="list-style-type: none"> • Work with section leadership and board to survey issues among sections 	2019 Legislative Focus is being worked on by the legislative committee.
2. Increase WOVE resources	<ul style="list-style-type: none"> • Board discussion, plan development and implementation support 	To be established
3. Continue strong lobbying efforts	<ul style="list-style-type: none"> • Continue to subcontract with lobbyist 	Contract for 19-20 ?



Strategic Plan 2019-2020

MISSION

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CORE PURPOSE

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Networking and Communication

Ongoing Activities

- WA-ACTE Website
- CTE Online Community

- Email blasts

- Social Media
 - #IamCTE, #WeAreCTE

New goals and objectives:	Resources needed:	Status:
1. Obtain names and emails for all certified CTE educators in Washington State	<ul style="list-style-type: none"> • PESB records request 	
2. Engage partners in establishing media campaigns for CTE	<ul style="list-style-type: none"> • Develop list of partners willing to market and promote CTE 	
3. Engage with individual districts to develop pathway posters (Traditional and Non) to be shared K-12 showing their students participating in their CTE programs (middle schools to industry)	<ul style="list-style-type: none"> • Districts and teachers willing to grow the idea 	To be introduced summer 19-20. Lew will share examples



Strategic Plan 2017-2018

MISSION

“Washington ACTE’s mission is to support our members in providing high quality CTE opportunities for all students in Washington State.”

CORE PURPOSE

To provide leadership and services to our members as they prepare students for lifelong career success.

Quality Association Improvement

Ongoing Activities

- Quality Association Standards

- ACTE Conferences and Programs

- Financial

New goals and objectives:	Resources needed:	Status:
1. Develop strong leadership of WA-ACTE and its sections	<ul style="list-style-type: none"> Board discussion; plan development and implementation support 	continuing
2. Share and review conference evaluations with board and sections	<ul style="list-style-type: none"> Scheduled/planned review sessions 	Continuing, Summer, Fall and Spring evaluations
3. Review section membership in WA-ACTE and continue discussion of affiliated membership structure	<ul style="list-style-type: none"> WA-ACTE and section membership data Board discussion on membership structure 	Continuing discussion
4. Implement a yearly discussion based around the financial health of WA-ACTE and when dues information should be discussed	<ul style="list-style-type: none"> Board discussion and development of a structure 	To be established
5. Develop a succession plan for our director and executive team	<ul style="list-style-type: none"> Background data on job requirements and pay structures of similar organizations 	To be started summer of 2019



WA-ACTE Executive Board Meetings Timeline

Reports Due to WA-ACTE Office	Agenda Emailed on or before	Meeting Date Location
State of the Section Report Due September 11, 2019	September 18, 2019	September 28, 2019 Red Lion, SeaTac
November 4, 2019	November 11, 2019	November 21, 2019 GoToMeeting
January 8, 2020	January 15, 2020	January 25, 2020 Red Lion, SeaTac
March 9, 2020	March 16, 2020	March 26, 2020 GoToMeeting
April 29, 2020	May 6, 2020	May 16, 2020 Red Lion, SeaTac
July 15, 2020	July 22, 2020	August 1, 2020 The Davenport Grand Hotel, Spokane

Roberts Rules of Order – Simplified

Guiding Principle:

Everyone has the right to participate in discussion if they wish, before anyone may speak a second time.

Everyone has the right to know what is going on at all times.

Only urgent matters may interrupt a speaker.

Only one thing (motion) can be discussed at a time.

A **motion** is the topic under discussion (e.g., “I move that we add a coffee break to this meeting”). After being recognized by the president of the board, any member can introduce a motion when no other motion is on the table. A motion requires a second to be considered. Each motion must be disposed of (passed, defeated, tabled, referred to committee, or postponed indefinitely).

How to do things:

You want to bring up a new idea before the group.

After recognition by the president of the board, present your motion. A second is required for the motion to go to the floor for discussion, or consideration.

You want to change some of the wording in a motion under discussion.

After recognition by the president of the board, move to amend by

- adding words,
- striking words or
- striking and inserting words.

You like the idea of a motion being discussed, but you need to reword it beyond simple word changes.

Move to substitute your motion for the original motion. If it is seconded, discussion will continue on both motions and eventually the body will vote on which motion they prefer.

You want more study and/or investigation given to the idea being discussed.

Move to refer to a committee. Try to be specific as to the charge to the committee.

You want more time personally to study the proposal being discussed.

Move to postpone to a definite time or date.

You are tired of the current discussion.

Move to limit debate to a set period of time or to a set number of speakers. Requires a 2/3^{rds} vote.

You have heard enough discussion.

Move to close the debate. Requires a 2/3^{rds} vote. Or move to previous question. This cuts off discussion and brings the assembly to a vote on the pending question only. Requires a 2/3^{rds} vote.

You want to postpone a motion until some later time.

Move to table the motion. The motion may be taken from the table after 1 item of business has been conducted. If the motion is not taken from the table by the end of the next meeting, it is dead. To kill a motion at the time it is tabled requires a 2/3^{rds} vote. A majority is required to table a motion without killing it.

You believe the discussion has drifted away from the agenda and want to bring it back.
Call for orders of the day.

You want to take a short break.
Move to recess for a set period of time.

You want to end the meeting.
Move to adjourn.

You are unsure that the president of the board has announced the results of a vote correctly.
Without being recognized, call for a "division of the house." At this point a roll call vote will be taken.

You are confused about a procedure being used and want clarification.
Without recognition, call for "Point of Information" or "Point of Parliamentary Inquiry." The president of the board will ask you to state your question and will attempt to clarify the situation.

You have changed your mind about something that was voted on earlier in the meeting for which you were on the winning side.
Move to reconsider. If the majority agrees, the motion comes back on the floor as though the vote had not occurred.

You want to change an action voted on at an earlier meeting.
Move to rescind. If previous written notice is given, a simple majority is required. If no notice is given, a 2/3^{rds} vote is required.

You may INTERRUPT a speaker for these reasons only:
to get information about business – **point of information**
to get information about rules – **parliamentary inquiry**
if you can't hear, safety reasons, comfort, etc. – **question of privilege**
if you see a breach of the rules – **point of order**
if you disagree with the president of the board's ruling – **appeal**

Quick Reference					
	Must Be Seconded	Open for Discussion	Can be Amended	Vote Count Required to Pass	May Be Reconsidered or Rescinded
Main Motion	√	√	√	Majority	√
Amend Motion	√	√		Majority	√
Kill a Motion	√			Majority	√
Limit Debate	√		√	2/3 ^{rds}	√
Close Discussion	√			2/3 ^{rds}	√
Recess	√		√	Majority	
Adjourn (End meeting)	√			Majority	
Refer to Committee	√	√	√	Majority	√
Postpone to a later time	√	√	√	Majority	√
Table	√			Majority	
Postpone Indefinitely	√	√	√	Majority	√

ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).



Legislative Strategic Plan



Washington Association for Career and Technical Education
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 Telephone: 360-786-9286 | Fax: 360-357-1491 | wa-acte@wa-acte.org | www.wa-acte.org
 Contact: Tim Knue, WA-ACTE Executive Director | tim@wa-acte.org | Cell: 360-202-5297



The purpose of the Washington Association for Career and Technical Education (WA-ACTE) is to provide leadership and services to our members as they prepare students for lifelong career success, to provide leadership to enhance and support Career and Technical Education (CTE) in communities and schools. WA-ACTE and our affiliated sections work closely with our K-12 workforce training/education and community/technical college partners to provide high-quality CTE program opportunities for all students in Washington State (middle schools, high schools, and skill centers). WA-ACTE and the nine sections of our board developed and approved this agenda.

FOCUS: CAREER AND TECHNICAL EDUCATION RESOURCES (Funding)

CTE Vision	Our Goal	Our Plan
<ul style="list-style-type: none"> Increase Equity and Access to quality Career and Technical Education (CTE) programs for EVERY student in Washington. Maximizing the substantial contributions CTE makes to increase graduation rates and support the state's economy. 	<ul style="list-style-type: none"> To provide stable, dependable, equitable, and reliable funding for quality CTE programs statewide. 	<ul style="list-style-type: none"> Limit allowable expenditures to stop the leakage of funds provided for CTE students and programs. Modify time-based calculation of skill center FTE to prevent loss of funding due to: <ul style="list-style-type: none"> Various school bell schedules Time loss due to student travel

FOCUS: THE VALUE OF CAREER AND TECHNICAL EDUCATION IN WASHINGTON STATE

CTE Vision	Our Goal	Our Plan
<ul style="list-style-type: none"> • Increase equitable access to quality Career and Technical Education for every student in Washington State. • Increase high school completion through multiple pathways leading to education/training after high school. • Improving student success in the economy by closing the skills gap for entry level and beyond. 	<ul style="list-style-type: none"> • Improve access for all students through expanded CTE opportunities. • Develop career exploration resources for students, parents, schools, business, industry, and civic organizations. • Increase access to Work-Based Learning. 	<ul style="list-style-type: none"> • Within the current graduation requirements advance “Personalized Pathways” options for districts to apply the flexibility for students to earn credits. • Promote and support growth in CTE equivalency credit opportunities. • Provide grant resources for career exploration and preparation activities for all students, including primary, elementary, and secondary. • Expand access and ability for districts to provide quality Work-Based Learning activities for all students.

FOCUS: SUPPORT CAREER AND TECHNICAL EDUCATION STUDENT LEADERSHIP

CTE Vision	Our Goal	Our Plan
<ul style="list-style-type: none"> • Provide all CTE students with opportunities to develop their leadership skills locally, regionally, and nationally through participation in OSPI-approved extended learning student leadership activities. 	<ul style="list-style-type: none"> • Increase support for state-recognized Career and Technical Student Leadership Organization (CTSO) activities. • Provide start-up resources for district-approved extended learning student leadership activities. 	<ul style="list-style-type: none"> • Provide funding for supervision of statewide CTSO activities within current CTE Grants to fund State CTSO activities necessary to meet state CTE standards. • Consider creation of a grant program to provide start-up resources for extended day/year leadership activities in local districts.

Washington ACTE supports your dedication to all students in Washington State to meet high standards in developing the skills needed for success in life.

2019 WA-ACTE Fall Conference Agenda (Tentative)

Great Wolf Lodge, Grand Mound

Thursday, November 7, 2019

7:30-8:30 REGISTRATION & BREAKFAST

8:30-10:00 WELCOME SESSION

Big Picture – K 12 Education in Washington State

Overview: Pathways to Graduation (1599 policy specifics for districts)

Overview: CTE Pathway (implementation considerations for districts)

West Valley (Yakima) Model – How to replicate

10:15-11:00 NETWORKING and SPONSOR TABLES

11:00-12:00 SESSIONS

12:15-1:15 LUNCHEON

1:30-2:30 SESSIONS

2:45-3:45 SESSIONS

4:00-5:00 SESSIONS

Friday, November 8, 2019

7:30-8:30 REGISTRATION & BREAKFAST

8:30-9:30 SESSIONS

9:45-10:45 SESSIONS

11:00-12:00 CLOSING ACTIVITY

12:00 CLOCK HOURS

WA-ACTE Fall Conference Planning Sheet
2019 – Great Wolf Lodge

07:30	Registration & Breakfast – Lobby & Chehalis ABC			
08:30	Details	Materials	Who	Time
Welcome: & Overview:	Welcome attendees to conference: Introduce Tim Knue <ul style="list-style-type: none"> • Set the stage as to objectives, format and flow of conference <ul style="list-style-type: none"> ○ CTE, STEM & Arts: Supporting New “Pathways to Graduation” ○ 	ppt for Intro (Livestream session:)	WA-ACTE Officer Tim Knue (Jesse Taylor)	5 Minutes 5 Minutes
Big Picture Overview of Education in WA	Big picture intro to current WA K12 education and legislative changes.	ppt	OSPI/Dave Mastin	?? Minutes
“Pathways to Graduation” Overview:	Overview of “Pathways to Graduation” (1599) policy specifics for districts and teachers. Sharing of resources established for district assistance.	ppt	OSPI/Katherine Mahoney	?? Minutes
“CTE Pathway”	Overview of the “CTE Pathway” what it is and implementation considerations for CTE programs & districts.	ppt	OSPI/Becky Wallace	?? Minutes
West Valley Model:	Reprise the previous LEV webinar information that will lead to a “How to replicate” breakout session in the afternoon.	ppt	West Valley Yakima – Chris Nesmith	?? Minutes
Close:		Thank-you Gifts	WA-ACTE Officer / Tim	? Minutes
10:15	Break: Networking and Sponsor Tables	Materials	Who	Time
Breakout Sessions:	Specific info for teachers, CTE Administrators, building Principals, Superintendents and School Board Members: <ul style="list-style-type: none"> • Presenters are being asked to connect with how their presentation supports the CTE Pathway and adds value for all students who participate or exercise the CTE option for graduation. 		Breakouts:	60 Minutes (+15 Minute passing times)



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FALL CONFERENCE
CTE...STEM & Arts: Supporting New "Pathways to Graduation"
November 7-8, 2019
Great Wolf Lodge, Grand Mound/Centralia

1. CTE Section:

- | | | |
|---|---|---|
| <input type="checkbox"/> WACTA – CTE Administration | <input type="checkbox"/> WAAE – Agriculture Education | <input type="checkbox"/> WSBEA – Business Education |
| <input type="checkbox"/> WA-CCER – Career Counseling & Employment Readiness | <input type="checkbox"/> FACSE – Family and Consumer Sciences | <input type="checkbox"/> HSCTE – Health Science |
| <input type="checkbox"/> WAME – Marketing Education | <input type="checkbox"/> WITEA – Technology Education | <input type="checkbox"/> WASTS – Skilled and Technical Sciences |
| <input type="checkbox"/> Other/Non-CTE (please specify) _____ | | |

2. Name and Contact Information

Certification Number _____
Name (First and Last) _____
School District/Employer _____
School _____
Work Address _____
City/State/ZIP _____
Work Telephone _____
Cell _____
Work Email _____
Personal Email _____

3. Fall Conference Registration - November 7-8, 2019

(Registration includes 11 STEM-approved clock hours, breakfast on Thursday and Friday, and lunch on Thursday.)

WA-ACTE Member (must have expiration date of at least 12/31/2019)

- \$350 Through October 31 \$400 After October 31

Non-Member (or WA-ACTE renewal)

- \$425 Through October 31 \$475 After October 31

4. Method of Payment Check/Money Order (Payable to WA-ACTE) Purchase Order # _____

[Credit Card Payments...Online Registration Only](#)
<https://wa-acte.regfox.com/wa-acte-fall-conference-2019>

RegFox Service/Processing Fees: 4% | To avoid fees, please use paper registration and pay by check or purchase order.

Policy: WA-ACTE Fall Conference, Great Wolf Lodge Grand Mound, November 7-8, 2019. Advance registration \$350 (WA-ACTE members) or \$425 (non-members) through October 31, 2019. Late registration additional \$50 after October 31, 2019. Registration ends November 5, 2019. After November 5, 2019, please register onsite at the Great Wolf Lodge Grand Mound. Please fax purchase orders to 360-357-1491 or email to taa@wa-acte.org. When your registration is submitted you are registered for the conference, whether your registration is paid for or not and are subject to the cancellation policy. The registration and payment or purchase order must be received no later than November 5, 2019. A \$50 handling fee will be charged for checks returned for insufficient funds. Email taa@wa-acte.org with any cancellations or substitutions by October 31, 2019. Substitutions will not be accepted unless received in writing from the original registrant by October 31, 2019. Registrants unable to attend may send a substitute. A letter from the original registrant authorizing the substitution must be emailed to taa@wa-acte.org or faxed to 360-357-1491 by October 31, 2019. Cancellations: A \$100 cancellation fee (per person) will be charged for all refunds requested in writing by October 31, 2019. Request for refunds must be submitted in writing to taa@wa-acte.org or faxed to 360-357-1491. No refunds will be issued after October 31, 2019. Purchase orders will be billed a \$100 cancellation fee per registrant. No-shows will be charged the full amount. All requests must be made in writing. Any refunds will be issued by check. Refunds for online registrations paid by credit card will be issued by check. Online registration processing fees are nonrefundable. Dues are nonrefundable.

Washington ACTE Membership Report
Fiscal Year: 2020 Month: August

Previous Month	1778		
New Members	8		
Rejoined Members	15		
Expired Members	109		
Current Month	1692	30-day Grace	14

	Self-Designated Section	Current Month 8/31/2019	Previous Month 7/31/2019	Retention Goal 6/30/2020	Retention Goal %	Fiscal Year Net Gain/Loss
WA-ACTE		1692	1778	1774	-5%	-82
ACTE		450	451	443	2%	7
Unknown Paid Section*		653	709	760		
WACTA	389	181	163	132	37%	49
WAEE	151	110	115	119	-8%	-9
WSBEA	234	151	167	140	8%	11
WA-CCER	112	61	68	62	-2%	-1
FACSE	312	209	215	208	0%	1
WAME	89	50	55	55	-9%	-5
WITEA	468	302	312	310	-3%	-8
WASTS	198	76	83	71	7%	5
HSCTE	109	61	65	59	3%	2

*Not a paid section member thru WA-ACTE

