



EXECUTIVE BOARD
Meeting Minutes
November 15, 2018

Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 3:06 p.m. on November 15, 2018, by President Shani Watkins. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call. A quorum was present at 3:22 p.m.

Executive Board Present:

Executive Committee

President..... Shani Watkins
Past President..... Kevin Plambeck
President Elect..... Lew Keliher

Executive Board Representatives

Administration Wes Allen
Business Education Matt Monnastes
Career Counseling & Employment Readiness Nora Zollweg
Family and Consumer Sciences..... Trudy Swain
Health Sciences Debbie Waters-Palaki for Pam Reichel

Executive Board Absent:

Agricultural Education Nathan Moore
Marketing Education Brenda Grabski
Industrial Technology Education Doug Merrill
Skilled and Technical Sciences..... Chris Names
Awards Chair (Ex Officio) Vern Chandler

Staff Present:

Executive Director..... Tim Knue
Executive Assistant..... Tess Alviso

Agenda Changes: None

Calendar Update: Send additions or changes to Tess.

Consent Agenda:

- West moved that the consent agenda be approved as presented. The motion was seconded by Nora and carried.

Legislative Committee:

- Draft Legislative Focus
- [Legislative Action Plan](#)

- Items agreed on to actively promote and advocate for CTE.
- Tool to use to speak to legislators.
- Jesse Taylor – contracted lobbyist

Professional Development Committee:

- Fall Conference
 - Smaller than in past years, but went very well
 - Keynote engaging
 - Next year theme: entrepreneurial
 - Evaluations very positive
- Summer Conference
 - Planning timeline
 - Call for presentations out in December
 - Registration out by March 15
 - Draft agenda by March 1
 - GoToMeeting every other week beginning January 9

FAME Committee:

- Membership 1,766 as of October 31
- WA-CCER spring training in March – become members as part of conference
- Awards – updated and awards portal open
- Awards deadline May 1

Strategic Plan:

- Draft strategic plan reviewed and discussed.
- Shani asked for Board representatives to submit strategic plan items.
- Shani will follow-up with email.

Adjournment:

- The meeting was adjourned at 4:45 p.m.

Future Meetings:

- January 26, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- March 21, 2019, 3:00 p.m. - 5:00 p.m., GoToMeeting
- May 18, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- August 3, 2019, time TBD, Davenport Grand Hotel, Spokane
- September 28, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport