



Washington Association for Career and Technical Education
Executive Board Meeting Minutes
October 18, 2014

Call to Order and Roll Call: President Michelle Spenser called to order the meeting of the Washington Association for Career and Technical Education at 11:18 a.m. on Saturday, October 18, 2014. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

Executive Committee

President Michelle Spenser
Past President..... Shep Siegel
President Elect..... Lew Keliher

Executive Board Representatives

Administration..... Will Sarett
Agricultural Education..... Dan Tedor
Business Education..... Mark Sabo
Diversified Occupations..... Terry Derrig
Family and Consumer Sciences Rene Ketchum
Career Guidance & Counseling..... Jewel Robinson
Marketing Education Darby Vigus
Industrial Technology Education..... Jarred Foss
Skilled and Technical Sciences..... Creed Nelson for Ryan Nickels
Health Sciences Bonnie Tidwell
Awards Chair (Ex Officio)..... Vern Chandler

Executive Board Absent: None

Staff Present:

Executive Director Tim Knue
Executive Assistant..... Tess Alviso
Executive Assistant..... Franciene Chrisman

Guests Present:

CTSOs/WTSA..... Ross Short
FACSE..... Tricia Littlefield, Dottie Record, Debby Strayer
OSPI Betty Klattenhoff, Lance Wrzesinski
ROTC..... Judd Kelly
WAAE..... Jennifer Harris
WAVA Teri Pablo, Shani Watkins
WTECB..... Justin Montermini

Agency and Guest Reports:

- **OSPI – Betty Klattenhoff:** If we want statewide course equivalency, teachers need to step up to review the frameworks. Teachers are paid \$100 per framework. Dual credit college in the high school model, running start...should not replace Tech Prep articulations. We don't want to lose what we have. Superintendent Dorn education priorities: retain basic education funding, improve academic achievement for all students and reduce dropout rates, improve our statewide assessment system, expand CTE and STEM opportunities, and promote early learning opportunities. The #1 priority is McCleary. Career Readiness for a Working Washington - connecting workforce development councils with school districts.
- **Workforce Board – Justin Montermini:** Reports published on website...annual return on investments and bi-annual youth unemployment report. Elimination of state tests for graduation opens up \$29M. Need to start selling in November for legislative session in January. Make connections and reach out to the workforce development councils. Youth Works initiative addressing the youth unemployment problem.
- **CTSOs – Ross Short:** A lot of changes and three new executive directors. Met as a council at the end of September...need to work together and support each other. February 4 will be the civic engagement day in the state reception room with displays. Leadership training at the Warm Beach Camp...saving half the cost of Great Wolf Lodge. Asking for additional funding...\$100,000 currently split by eight CTSOs.

Consent Agenda: Will moved that the consent agenda be approved as presented. The motion was seconded by Dan and carried.

- Minutes 8/2/14
- Committee Reports (written)
- Officer and Executive Director Reports
- Section Reports
- Financial Reports 9/30/14
- Correspondence

Committees Morning Share Out:

- Membership/Awards
 - Membership lists distributed by section.
 - Requested membership lists from the sections to cross-reference with membership database.
 - Looking at sections unifying with WA-ACTE.
 - Utilizing community website.
 - Awards portal open to accept submissions...deadline May 1.
- Professional Development
 - Monday...more across-the-board.
 - How to be a good CTSO advisor?
 - Awards breakfast went well...do again.
 - Tuesday night socials...sections.
 - Investigate sponsorship of keynoter.
 - Add STEM to objectives.

- Legislative
 - Changes made to the Legislative Focus – [2015 WA-ACTE / WAVA Legislative Focus - Updated 10/24/2014](#)
 - Resource reallocation “leave behind” – [CTE Funding Leave Behind - Updated 10/29/14](#)
 - CTE summits around the state.

Action Item(s):

- WOVE – Approve Executive Director to work with WOVE and lobby on the association’s behalf.
 - Terry moved that the Washington ACTE Executive Board approve Executive Director Tim Knue to work with the WOVE PAC, lobby for Career and Technical Education, and work on the hill on our behalf. The motion was seconded by Rene and carried.
- PEMCO Partnership Agreement
 - Tim discussed the proposed sponsorship agreement with PEMCO that would provide the Association with \$2,000 per year. The Board discussed the amount seemed low and also concerned about email addresses being given out. Any emails that PEMCO wants to send to our membership will be sent through the Washington ACTE office. Will moved that Washington ACTE pursue the agreement with PEMCO. The motion was seconded by Bonnie and carried.

Discussion Topic(s):

- Association Fiscal Discussion: Tim reported that Summer Conference is in the black and shared a handout on our fiscal history.
 - Update and discussion of process.
 - Sharing of options for both cuts and revenues – handout distributed to board members. Rene moved that the Board not eliminate the Summer Conference rebates to the sections. The motion was seconded by Bonnie and carried.
 - WITEA made a change to include WA-ACTE membership in their Spring Conference registration, which will increase membership by almost 100 members. Other sections encouraged to look into doing the same thing to increase our membership numbers.
 - Section representatives were asked to go back to their sections to discuss a dues increase of \$5 per year over three years.
- Strategic Plan Update(s): Sections were asked to provide the office with their strategic plans. A draft annual section report was distributed and will be further discussed in January.
- Request for CTSO Recommendation to OSPI: Tim explained the CTSO policy. Judd Kelly presented on JROTC becoming a new CTSO.
 - Share request packet from JROTC
 - Outline our responsibility, process, and dates for decision: The Board Representatives were asked to go back to their sections to discuss and investigate with SkillsUSA.

Board Learning:

- New Calendar responsibilities – handout: Washington ACTE now using Google Calendar and sections are asked to add their dates to the Google Calendar or share an existing calendar that can be linked.
- Inservice follow-up; summarize the WHY! – handout

Adjournment: The meeting was adjourned at 3:32 p.m.

Future Meetings:

- January 31, 2015, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- March 18, 2015, 3:00 p.m. - 4:30 p.m., GoToMeeting
- May 16, 2015, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- August 8, 2015, 10:00 a.m. - 4:00 p.m., Holiday Inn, Yakima

For your calendar:

Reports Due to WA-ACTE Office	Agenda Emailed	Meeting Date Location
January 14, 2015	January 21, 2015	January 31, 2015 Red Lion, SeaTac
February 27, 2015	March 6, 2015	March 18, 2015 GoToMeeting
April 29, 2015	May 6, 2015	May 16, 2015 Red Lion, SeaTac
July 22, 2015	July 29, 2015	August 8, 2015 Yakima